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EXECUTIVE COMMITTEE

The Executive Committee, consisting of the RCA Board Chairman, Vice-Chairman, Past Chairman, and four members of the RCA Board, makes recommendations regarding personnel, administrative and financial matters, as well as provide guidance on a broad range of issues including target areas or types of habitats needed to remain in rough step. In addition, the Executive Committee may schedule Funding Coordination Committee workshops to discuss funding and acquisition strategy.

EXECUTIVE COMMITTEE MEETING

March 16, 2016, Wednesday @ 12:00 p.m.
Western Riverside County Regional Conservation Authority
Riverside Centre, RCA Conference Room
3403 Tenth Street, Suite 320
Riverside, California 92501

EXECUTIVE COMMITTEE MEMBERS

Eugene Montanez, Chairman
City of Corona

Marion Ashley, Vice Chairman
County of Riverside, District 5

John Tavaglione, Past Chairman
County of Riverside, District 2

Ben Benoit
City of Wildomar

Jonathan Ingram
City of Murrieta

Maryann Edwards
City of Temecula

Natasha Johnson
City of Lake Elsinore

Charles Landry, Executive Director



EXECUTIVE COMMITTEE AGENDA *

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* Action(s) may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Executive Committee after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 10th Street, Suite 320, Third Floor, Riverside, California, 92501, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.

**Wednesday, March 16, 2016
12:00 P.M.
Riverside Centre, RCA Conference Room
3403 Tenth Street, Suite 320
Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to

meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

At this time, members of the public can address the Executive Committee regarding any items within the subject matter jurisdiction of the RCA that are not separately listed on this agenda. Members of the public will have the opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Executive Committee on any matter, whether or not it appears on this agenda, is requested to complete a Request to Speak form available from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Executive Committee in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the Executive Committee shall be submitted to the Clerk of the Board.

4. COMMITTEE MEMBER ANNOUNCEMENTS

5. ADDITIONS/REVISIONS

(The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

6. APPROVAL OF MINUTES

♦ RCA Executive Committee Meeting - [February 17, 2016](#)

7. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR FEBRUARY 2016

[Overview](#) - [Staff Report](#)

This item is for the RCA Executive Committee to:

- 1) Recommend that the RCA Board of Directors receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for February 2016; and
- 2) Authorize staff to agendize this matter for the April 4, 2016 meeting of the RCA Board of Directors.

8. SIXTH DRAFT RESOLUTION NO. 2016-003, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY REVISING ITS FEE CREDIT AND WAIVER POLICY SUPERSEDING AND REPLACING RESOLUTION NO. 05-05

Overview - [Staff Report](#)

This item is for the RCA Executive Committee to:

- 1) Review and discuss Sixth Draft Resolution No. 2016-003; and
- 2) Provide staff direction concerning the proposed policy.

9. NON DEVELOPMENT HANS FUNDING LEVEL FOR FISCAL YEAR 2017

Overview - [Staff Report](#)

This item is for the RCA Executive Committee to:

- 1) Recommend that the RCA Board of Directors direct staff to continue to set aside no more than three percent (3%) of Western Riverside County Multiple Species Habitat Conservation Plan Local Development Mitigation Fees received, effective July 1, 2016, to purchase Non-Development HANS properties under Section 1.13 of the Land Acquisition Policies; and
- 2) Authorize staff to agendize this matter for the April 4, 2016 meeting of the RCA Board of Directors.

10. EXECUTIVE DIRECTOR'S REPORT

10.1 Washington D.C. Visit

10.2 Section 6 Funding

10.3 Memorandum of Agreement with the City of Fontana

11. FUTURE AGENDA ITEMS:

(Committee members are invited to suggest additional items to be brought forward for discussion.)

12. CLOSED SESSION ITEMS:

12A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to paragraph 1 of Subdivision (d) of Government Code Section 54956.9

- **Case No. RIC1600058 A.T. Paulek; Friends of the Northern San Jacinto Valley vs. Western Riverside County Regional Conservation Authority, Coachella Valley Conservation Commission, California Department of Fish & Wildlife**

13. ADJOURNMENT

The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, April 20, 2016, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor Conference Room, Riverside, California, 92501.

[RCA Commonly Used Acronyms](#)

AGENDA ITEM NO. 6

MINUTES

February 17, 2016



EXECUTIVE COMMITTEE MINUTES

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1.

CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Montanez at 12:05 p.m., Wednesday, February 17, 2016, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2.

ROLL CALL – was taken by Rose Esparza.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Eugene Montanez, Chairman – City of Corona	John Tavaglione, County of Riverside District II
Marion Ashley – Vice Chairman – County of Riverside District V	1 Vacant
Natasha Johnson - City of Lake Elsinore	
Maryann Edwards - City of Temecula	
Ben Benoit – City of Wildomar	

3.

PUBLIC COMMENTS

There were no public comments.

4.

COMMITTEE MEMBER ANNOUNCEMENTS

There were no member announcements.

5.

ADDITIONS/REVISIONS

Rose Esparza, Administrative Manager, noted a correction on page 4 of the January 20, 2016 minutes. The Adjournment should have reflected Item No. 13. instead of Item No. 16.

6. APPROVAL OF MINUTES – February 17, 2016

M/S/C (EDWARDS/ASHLEY) to approve the minutes of the February 17, 2016 meeting of the Executive Committee as corrected.

(5 Ayes, 0 Nays, 0 Abstain)

7. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR JANUARY 2016.

Honey Bernas, Director of Administrative Services, presented the LDMF Collection and Civic/Infrastructure Contribution Report for January 2016. The RCA received fees in the amount of \$310,404 for 150 residential units and 3.6 commercial acres. There were 47 reported exemptions totaling \$91,660.

M/S/C (EDWARDS/BENOIT) that the RCA Executive Committee:

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2016; and
- 2) Authorized staff to agendize this matter for the March 7, 2016 meeting of the RCA Board of Directors.

(5 Ayes, 0 Nays, 0 Abstain)

8. FIFTH DRAFT RESOLUTION NO. 2016-003, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY REVISING ITS FEE CREDIT AND WAIVER POLICY SUPERSEDING AND REPLACING RESOLUTION NO. 05-05

Honey Bernas, Director of Administrative Services, made reference to the last minute revisions before the February 1, 2016 RCA Board Meeting requested by Riverside County Flood Control and Water Conservation District. The redlined copy of the resolution before the Executive Committee noted the requested changes.

The Executive Committee and staff discussed the comments received from the County Riverside Flood Control and Water Conservation District and were agreeable to the requested changes. The Executive Committee decided to limit the Executive Director's approval authority at \$200,000, and anything over this amount requires approval of the RCA Board of Directors.

M/S/C (JOHNSON/EDWARDS) Authorizing staff to agendize this matter for the March 7, 2016 meeting of the RCA Board of Directors.

(5 Ayes, 0 Nays, 0 Abstain)

9. WESTERN RIVERSIDE COUNTY MSHCP LOCAL DEVELOPMENT MITIGATION FEE ANNUAL CPI ADJUSTMENT

Honey Bernas, Director of Administrative Services, reported that the MSHCP calls for an annual automatic CPI adjustment, and fee ordinances adopted by Member Agencies reflects this requirement. Although the increase is automatic, staff has brought this matter to the RCA Board for consideration for the past several years. Based on the CPI increase from December 2014 to December 2015, MSHCP fees would increase 2.03%, effective July 1, 2016. If approved, staff estimates that the increase will generate approximately \$203,000 in additional development mitigation fees to RCA for Fiscal Year 2017. Honey Bernas made reference to the attachment which depicts the current fees, increase, and potential adjusted fees for residential, commercial and industrial development.

M/S/C (BENOIT/ASHLEY) that the RCA Executive Committee:

- 1) Recommend that the RCA Board of Directors approve implementing the CPI Adjustment for Western Riverside County MSHCP Local Development Mitigation Fees effective July 1, 2016; and**
- 2) Authorize staff to agendize this matter for the March 7, 2016 meeting of the RCA Board of Directors.**

(5 Ayes, 0 Nays, 0 Abstain)

10. FISCAL YEAR 2016 SECOND QUARTER FINANCIAL REPORT

Honey Bernas, Director of Administrative Services, presented an overview of the Second Quarter Financial Report. As of December 31, 2015, the RCA's Cash balance was \$38.5 million, which is an \$8.1 million increase from prior year's ending cash balance. Cash receipts totaled approximately \$15.7 million, and cash disbursements totaled approximately \$7.7 million. She noted that the cash balance as of February 17, 2016 was \$35.4 million, with an additional \$3.8 million set aside for the endowment.

In the Operations Program, revenues of \$360 thousand exceeded expenditures of approximately \$228 thousand by \$132 thousand. The excess revenue was primarily attributable to the Riverside County Flood Control's contribution of \$285 thousand. During the first six months, the number of Joint Project Reviews received was higher than anticipated in the budget. A budget adjustment will be requested in the Operations Program.

In the Management and Monitoring Program, total revenues of \$1.6 million exceeded expenditures of approximately \$1.1 million by \$479 thousand. It was reported that tipping tonnage for the first six months was 857 tons, which was 8% higher than last year. It's anticipated that tipping fees will exceed estimated revenues by the end of the

RCA EXECUTIVE COMMITTEE MINUTES

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February 17, 2016

fiscal by approximately \$193 thousand. It was further reported that in March 2014, RCA entered into a grant agreement with United States Fish and Wildlife for the tri-colored blackbird habitat enhancement in the amount of \$70,732. The grant covered fiscal years 2015 to 2016. Most of the revenues and costs associated with the grant were incurred during the current fiscal year rather than the prior fiscal year, as previously projected by staff. A budget adjustment will be requested to increase revenue with an equal increase in appropriations.

Honey Bernas further reported that in the Land Acquisition Program, revenues of \$13.5 million exceeded expenditures of \$7.2 million by \$6.3 million. Development mitigation fees of \$5.8 million were positively higher than expected for the first six months. Staff projects receiving approximately \$11.1 million in mitigation fees by year-end. The highest contributors were the City of Eastvale at \$1.4 million; City of Perris at \$802 thousand; County of Riverside at \$697 thousand; and City of Jurupa Valley at \$483 thousand. During the six months, RCA acquired 12 properties totaling approximately 722 acres. Four properties were acquired with Federal and State funds, there was one land donation from RCTC valued at \$675 thousand for 40 acres, and seven properties funded with RCA mitigation fees.

Chairman Montanez asked which property was donated by RCTC. Laurie Dobson Correa, Director of Reserve Management and Monitoring, answered that it was property off of State Highway 74. Steve DeBaun, General Counsel, confirmed that it was pre-MSHCP. RCTC had parcels they had to acquire for mitigation purposes.

Honey Bernas continued to report that RCA received \$3 million from RCTC which was used to acquire Phase V of Anheuser Busch. Chairman Montanez stated that he thought that RCTC was done with contribution to Anheuser Busch. Charlie Landry, Executive Director, responded the funding MOU between RCA and RCTC is not tied to AB and goes until 2018. RCTC's obligation is \$153 million.

Honey Bernas summed up the report indicating that budget adjustments are proposed in all three of the Programs. In Operations, the increase in estimated revenues and appropriations is a result of increased Joint Project Reviews (JPRs) received by RCA. Overall, appropriations of \$50,000 are being transferred from Land Acquisition. There is no increase in the Agency's overall appropriations for salaries or contracts.

With regard to the Land Acquisition Program, Honey Bernas reported that staff was proposing a decrease of \$800 thousand to revenues and appropriations. The decrease resulted from fewer land acquisitions to be acquired with Federal and State funds during Fiscal Year 2016. Staff is currently negotiating various land acquisitions with Federal and State funds. Two grant funded properties will close this fiscal year with grant funds, but all others will close escrow in Fiscal Year 2017.

Honey Bernas further stated that in Management and Monitoring, the \$14 thousand increase to revenues and appropriations resulted from the State grant funds which will be received in the current year for the tri-colored blackbird habitat enhancement.

There were no further questions on the First Quarter Financial Report from the Executive Committee.

M/S/C (BENOIT/JOHNSON) that the RCA Executive Committee:

1) Recommend that the RCA Board of Directors:

A) Receive and file the Fiscal Year 2016 Second Quarter Financial Report;

B) Approve the budget adjustments contained in Exhibit A;

C) Authorize the Chairman to direct the Auditors-Controller to make the budget adjustments contained in Exhibit A;

and

2) Authorize the staff to agendize the matter for the March 7, 2016 meeting of the RCA Board of Directors.

11. EXECUTIVE DIRECTOR'S REPORT

Charles Landry reported on the following items:

11.1 Loan Program Update

Charles Landry reported that the loan program continues to be pursued as stand-alone legislation. Senators Feinstein and Congressman Calvert have been supportive. Charles Landry stated that he is working with both the National and State HCP coalitions, and the local Monday Morning Group is assisting in DC.

11.2 Discussion Regarding Possible Workshop

Charles Landry stated that RCA the Board wanted to review the Bylaws concerning election of the Chairman and Vice Chairman. It was suggested that RCA consider amending the Bylaws so that the Chairman and Vice Chairman positions are not rotated between the County and City in order to give the cities more opportunity to serve. It was suggested that RCA have a workshop to accomplish this and determine if RCA wanted to adopt a model similar to RCTC's. Charlie Landry asked the Committee if a workshop should be organized or if this matter should be agendized for a regular Board meeting, as they may be a need to have a series of meetings to gain consensus.

Chairman Montanez stated that RCA would have more participation at a Board meeting than at a workshop. Honey Bernas agreed stating that the last time she tried to organize a workshop, there did not appear to be much interest as she only received a few RSVPs.

RCA EXECUTIVE COMMITTEE MINUTES

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February 17, 2016

Board Member Benoit stated that he thought the other reason for the workshop was to orient the new members. He asked if new members were taking advantage of the orientation. Honey Bernas replied that RCA provides new members a 2-3 hour orientation at the RCA office. Rose Esparza, Administrative Manager, advised that all new members have been invited to orientation.

Honey Bernas stated that a staff report will be drafted and brought to Executive Committee to discuss the proposed changes to the Bylaws.

12. FUTURE AGENDA ITEMS: *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

There were no requests for future agenda items by the Executive Committee.

13. CLOSED SESSION ITEMS:

13A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to paragraph 1 of Subdivision (d) of Government Code Section 54956.9

- **Case No. RIC1600058 A.T. Paulek; Friends of the Northern San Jacinto Valley vs. Western Riverside County Regional Conservation Authority, Coachella Valley Conservation Commission, California Department of Fish & Wildlife**
- **Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority**

**13B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph 4 of subdivision (d) of
Section 54956.9**

Seven potential cases

After closed session, the meeting was reconvened. Michelle Ouellette, General Counsel, announced that Agenda Item 13A was pulled from the agenda and not discussed. There were no other announcements from closed session.

AGENDA ITEM NO. 7

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT
CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION
FEE (LDMF) COLLECTION AND
CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORT FOR
FEBRUARY 2016**

Regional Conservation Authority

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION
AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR
FEBRUARY 2016**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

Background:

The RCA Executive Committee directed staff to report on Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contributions on a monthly basis.

Attached is the report for February 2016. The report was prepared on a cash basis and, therefore, reflects the cash received by RCA during that month.

Staff Recommendations:

That the RCA Executive Committee –

- 1) Recommend that the RCA Board of Directors receive and file the attached Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for February 2016; and
- 2) Authorize staff to agendize this matter for the April 4, 2016 meeting of the RCA Board of Directors.

Attachments

- 1) Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for February 2016

AGENDA ITEM NO. 7
Attachment

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT
CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION
FEE (LDMF) COLLECTION AND
CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORT FOR
FEBRUARY 2016**

**MSHCP LDMF AND CIVIC/INFRASTRUCTURE CONTRIBUTION
CASH RECEIPTS FEBRUARY 2016
CASH BASIS**

DEVELOPMENT FEES					
City/County by Month	REMITTED			EXEMPTIONS AND FEE CREDITS	
	Residential Permits	Commercial Acres	Amount Remitted	Residential Permits	Amount
City of Banning January - No Activity					
City of Beaumont November	50	0.2	\$98,929		
December	20		\$39,040		
January	19		\$37,088		
City of Calimesa January - No Activity					
City of Canyon Lake January	1		\$1,938		
City of Corona January		3.0	\$19,736		
City of Eastvale January	8		\$15,616		
City of Hemet January	10		\$19,520		
City of Jurupa Valley January	52		\$101,504		
City of Lake Elsinore - January Summerly Project ¹		3.5	\$23,258	1	\$1,952
City of Menifee January	76		\$148,352		
City of Moreno Valley January	112		\$113,680		
City of Murrieta January		37.5	\$249,188		
City of Norco January - Received in March					
City of Perris January	14		\$27,328		
City of Riverside January - Received in March					
City of San Jacinto January - No Activity					
City of Temecula January	1		\$1,952		
City of Wildomar January - Received in March					
County of Riverside February	39	0.2	\$77,542		
Total Cities and County	402	44.4	\$974,669	1	\$1,952

CIVIC AND INFRASTRUCTURE PROJECTS		
City of Norco	Hamner Ave Widening - Storm Drain Improvements	\$23,760
Total Civic/Infrastructure Remitted		\$23,760

TOTAL RECEIPTS - FEBRUARY 2016 \$ 998,429

1) Summerly Project - Development agreement dated 8/24/04. Expiration date 9/23/14. Under review.

AGENDA ITEM NO. 8

SIXTH DRAFT

RESOLUTION NO. 2016-003

**RESOLUTION OF THE BOARD OF
DIRECTORS OF THE WESTERN RIVERSIDE
COUNTY REGIONAL CONSERVATION
AUTHORITY REVISING ITS FEE CREDIT
AND WAIVER POLICY SUPERSEDING AND
REPLACING RESOLUTION NO. 05-05**

Regional Conservation Authority

**SIXTH DRAFT RESOLUTION NO. 2016-003
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY REGIONAL
CONSERVATION AUTHORITY
REVISING ITS FEE CREDIT AND WAIVER POLICY
SUPERSEDING AND REPLACING RESOLUTION NO. 05-05**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

Background

The RCA Board of Directors directed staff to update RCA's fee credit and waiver policy and to provide member agencies an opportunity to review and provide input concerning the proposed policy.

On August 19, 2015, the RCA Executive Committee approved the draft Fee Credit and Waiver Policy and directed staff to forward the policy to member agencies for review and comment and report back at the October 21, 2015 meeting. Staff forwarded the draft policy to all member agencies and received comments from four member agencies.

On October 21, 2015, the Executive Committee and staff reviewed member agency comments and agreed upon certain policy revisions. Staff was directed to recirculate a second draft policy to those member agencies who commented, meet with the County of Riverside to discuss their comments and concerns, and to report back to the Executive Committee on November 18, 2015.

Second Draft Resolution No. 2015-007 was sent to member agencies seeking their review and comment by November 13, 2015. Staff and legal counsel met with the County on November 9, 2015.

On November 18, 2015, the RCA Executive Committee and staff discussed the County's concerns and additional comments from member agencies.

On December 14, 2015, RCA and the County met to discuss the draft policy and developed policy language acceptable to both.

On December 16, 2015, the RCA Executive Committee reviewed and approved the draft policy and authorized staff to agendize the matter for the January 4, 2016 meeting of the RCA Board of Directors.

Agenda Item No. 8 Staff Report

Page 2

March 16, 2016

After the December 16, 2015 RCA Executive Committee meeting staff received additional input from the County of Riverside concerning the proposed policy. Staff discussed the requested changes with the Chairman and was directed to bring the proposed revisions back to the Executive Committee for further discussion.

On January 20, 2016, the RCA Executive Committee reviewed and approved the proposed changes, approved the draft policy, and directed staff to agendize the matter for the February 7, 2016 meeting of the RCA Board of Directors.

Prior to the RCA Board meeting, the Riverside County Flood Control and Water Conservation District contacted RCA staff and requested an opportunity to discuss additional revisions to the proposed policy. RCA staff met with Flood Control and their legal counsel and agreed upon additional revisions.

At the February 1, 2016 RCA Board meeting, staff requested that this matter be continued to afford the RCA Executive Committee the opportunity to review and consider the proposed revisions.

At the February 17, 2016 RCA Executive Committee meeting, the Executive Committee reviewed the draft policy and directed staff to limit the Executive Director's approval authority to \$200,000. Staff made the proposed changes and is bringing the revised policy back to the Executive Committee for review, direction, and possible approval.

Staff Recommendation

That the RCA Executive Committee:

- 1) Review and discuss Sixth Draft Resolution No. 2016-003; and
- 2) Provide staff direction concerning the proposed policy.

AGENDA ITEM NO. 9

NON-DEVELOPMENT HANS FUNDING LEVEL FOR FISCAL YEAR 2017

*Regional Conservation Authority***NON-DEVELOPMENT HANS FUNDING LEVEL FOR FISCAL YEAR 2017****Staff Contact:**

Honey Bernas
Director of Administrative Services
(951) 955-2842

Background:

The MSHCP allows property owners who do not intend to file a development application to submit their properties for evaluation and possible acquisition under the HANS process. Under pages 6-17 and 6-18 of the MSHCP, a list is to be established for properties that fall within this category. The Plan also provides that a separate designated fund be created to purchase properties on this priority list. Currently there is one property on the priority listing which is being acquired in multiple phases.

Land Acquisition Policy 1.13 requires that the level of funding to be set aside for the purchase of Non-Development HANS properties be reviewed annually and set by the RCA Board of Directors. The Board established a funding level of 3% of Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fees for Fiscal Year 2016.

Staff recommends continuing the 3% funding level for Fiscal Year 2017. Maintaining the funding level at 3% would generate sufficient funds to finalize the acquisition of the property on the priority list during Fiscal Year 2017.

Staff Recommendations:

That the RCA Executive Committee:

- 1) Recommend that the RCA Board of Directors direct staff to continue to set aside no more than three percent (3%) of Western Riverside County Multiple Species Habitat Conservation Plan Local Development Mitigation Fees received, effective July 1, 2016, to purchase Non-Development HANS properties under Section 1.13 of the Land Acquisition Policies; and
- 2) Authorize staff to agendize this matter for the April 4, 2016 meeting of the RCA Board of Directors.

2016 RCA
Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife (<i>formerly CDFG</i>)
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
EMWD	Eastern Municipal Water District
EPD	Environmental Programs Department (<i>Riverside County</i>)
ERP	Expedited Review Process
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HMU	Habitat Management Unit
IC	Interchange
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCRCD	Riverside-Corona Resource Conservation District
RCOE	Riverside County Office of Education
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WIFIA	Water Infrastructure Finance and Innovation Act
WA	Wildlife Agencies (<i>USFWS & CDFG</i>)
WCB	Wildlife Conservation Board
WPT	Western Pond Turtle
WRDA	Water Resources Development Act